



## How to order a status certificate

- 1) Email request to [tina@ruslarken.com](mailto:tina@ruslarken.com) or call 905-681-6777.
- 2) Please provide the full address for the status certificate.
- 3) If the unit has been sold, please include the names of the new owners, the proposed closing date and contact information for the seller's lawyer.
- 4) Etransfer \$100.00 to email address [tina@ruslarken.com](mailto:tina@ruslarken.com) and provide the password for the etransfer.
- 5) Or you can mail a cheque to Ruslarken & Associates Ltd to the mailing address below.
- 6) Upon receipt of payment, we will process and email the package.

Email address: [tina@ruslarken.com](mailto:tina@ruslarken.com)

Mailing address:

Suite 500, 1860 Appleby Line,  
Burlington, Ontario, L7L 7H7

Phone: 905-681-6777